

JUN 1 1968

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10 11 12 13 14 15 16 17

Fred: (702 Mag Bldg)

Forwarded per our telephone conversation.
Should you wish to discuss this, Mr. Bannerman
or Mr. Coffey would be glad to do so at any time.

If you have not done so, will you please
communicate your retirement plans to the Office
of Personnel. Please let me know if we can be
of any assistance.

15/
VRT

Note for file copies:

25X1 [] plans to retire at the end of February 1969.
He will not request an extension as provided for in the memorandum
from the Director of Personnel dated 31 May 1968.

EX:DD/S:VRT:ng (10 June 1968)

Distribution:

25X1 Orig - Mr. [] w/Orig memo for Mr. [] from
D/Pers dtd 31 May 68, subj: Retirement Planning 25X1

✓ 1 - DD/S Subj w/Orig routing slip to ES/SCB dtd 31 May 68
fm DD/Pers/SP

SENDER WILL CHECK CLASSIFICATION		
UNCLASSIFIED	CONFIDENTIAL	SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	ES/SCB GB-37 HQ		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Attached are memos individually addressed to those employees who suffered a change in retirement dates from age 62 to 60. We would appreciate your delivering these and have routed them through you so that you know the names of the individuals concerned.

STAT

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.		DATE
DD/Pers/SP 5E47 HQ		31 May 1968
UNCLASSIFIED	CONFIDENTIAL	SECRET